



**SUMMER 2018**  
**B. CRAIGHEAD DAVIDSON PAID INTERNSHIPS**

The Greensboro [N.C.] History Museum is pleased to announce a paid internship program underwritten by the B. Craighead Davidson Endowment. The 2018 Davidson Internships are open to undergraduate or graduate students with a demonstrated interest in a museum career, and will offer valuable professional experience at a Smithsonian Affiliate and American Alliance of Museums accredited institution.

The Davidson Internships provide for 125 hours at \$12 per hour for a maximum of \$1,500, and a one-time housing and traveling stipend of \$500. Insurance, sick leave, social security, state and federal taxes are not included. Internship hours may be worked mid-June to mid-August (unless otherwise noted), with the actual schedule determined after selection.

**To apply, please submit the following materials in *one email* to [ghmeducation@greensboro-nc.gov](mailto:ghmeducation@greensboro-nc.gov) by Wednesday, February 28, 2018:**

- 1. a personal statement indicating the internship below for which you are applying, a description of your museum career plans and related experience, your reasons for seeking the internship, and how your efforts might benefit the Greensboro History Museum;**
- 2. a resume with contact information for two academic or work references; and,**
- 3. your academic transcript (unofficial accepted).**

## **COLLECTIONS**

Learn and apply best professional practices in collections data management and collection inventories. The intern will play a fundamental role in both the transcription of data and photo library for museum objects in upgraded data management software. Combining inventories, object information, and taking photographs of museum objects will be an important part of this process. Work will involve entering data correctly from worksheets, and adding object images to new and existing records. This effort will support the transition of data to the museum collection web module.



**Greensboro History Museum**

130 Summit Avenue | Greensboro, North Carolina 27401 | tel 336.373.2043 | fax 336.373.2204 | [GreensboroHistory.org](http://GreensboroHistory.org)

Successful applicants will be history- or museum studies-focused and have a serious interest in public history and museums. A museum studies student is preferred. The candidate should be detailed-oriented and thorough, and value accuracy over speed. Confidentiality is vital, and strong keyboard and computer skills a must. Flexible Monday-Friday schedule.

## **GRASSROOTS MARKETING AND SOCIAL MEDIA**

Support museum efforts to promote events and services with area media outlets. Research best and most effective practices in museum social media, identify relevant local influencers, and research Greensboro newspapers to draft social media posts to support the series #OTD-#GSO.

Successful applicants should be students with working knowledge of how to develop and use social media. Demonstrated research skills, creative thinking, and/or a basic knowledge of resources and websites for museum professionals are a plus. *This internship is available beginning mid-May, with a flexible schedule.*

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The Greensboro History Museum, a division of the City of Greensboro Public Library Department, is located in Downtown Greensboro's Cultural District. To learn more about museum programs and opportunities, visit [www.GreensboroHistory.org](http://www.GreensboroHistory.org).



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